



Improvement Practitioner

Welcome to the Improvement Practitioner programme.

The Level 4 programme is designed for individuals who manage a system or process at a senior level within an organisation. They may lead a small team.

The programme focuses on driving improvement practice within an organisation. During the first part of the programme the Learner will develop in depth knowledge of Lean Management and Six Sigma methodologies, learning how to best manage stakeholders and perform in depth data evaluation. They will then apply what they've learnt and develop their skills and behaviours through the completion of a project where they will lead an improvement that will benefit their organisation.

Once completed Learners will have gained a nationally recognised Improvement Practitioner Apprenticeship Standard.

ABOUT INTEC BUSINESS COLLEGES

We are a national training provider, who have worked with organisations across the UK helping them to upskill their workforce through vocational qualifications since 1982. Our mission is to enable our learners to develop, progress and achieve.

**LEVEL
LEVEL 4**

**DURATION
15 MONTHS (+ 3 months for EPA)**

**END POINT ASSESSMENT ORGANISATION
UNITED CENTRE OF EXCELLENCE
(UCE)**



THE PROGRAMME *

The Learner will receive a 2-3 hour monthly visit from a dedicated Intec Assessor who will deliver the Standard either remotely or in the Learner's place of work. We use a blended learning approach and all sessions will be supported by our online delivery platform, Learning Assistant, where learners can upload their work and Assessors and Managers can monitor their progress between visits.

As part of an Apprenticeship 20% off the job learning is required, this can be achieved in a variety of ways.

PROGRAMME COVERAGE	
Compliance	Team Formation & Leadership
Project Management	Change Management
Principles & Methods	Project Selection & Scope
Root Cause Analysis	Experimentation & Optimisation, Lean Tools
Problem Definition, Process Mapping & Analysis	Benchmarking
Identification & Prioritisation, Sustainability & Control	Data Acquisition for Analysis, Basic Statistics & Measures
Communication , Voice of the Customer, Voice of the Business	Process Capability & Performance, Data Analysis - Statistical Methods

*Further details of the programmes contents can be found on the factsheet or scheme of work.

MANDATORY ENTRY REQUIREMENTS

- Organisations set their own but the Learner must be able to meet the requirements of the programme through their job.
- Have level 2 English and maths or equivalent.
- Have been a UK resident for the last 3 years.



END POINT ASSESSMENT

Once learning is complete the Employer, the Learner and Intec will agree that the Learner has gained the necessary knowledge, skills and behaviours to be put forward to the Assessment Gateway. This will then trigger the End Point Assessment, this is conducted by an independent body. The assessment is graded with the learner achieving a pass, merit, distinction or fail.

10% WEIGHTING MULTIPLE CHOICE EXAMINATION

This 40 question examination will assess knowledge elements of the standard and can take place any time within the EPA period.

60% WEIGHTING PROJECT REPORT, PRESENTATION & QUESTIONING

The presentation and professional discussion will take between 30-40 minutes. This will be followed by a 25-25 minute Q&A session.

30% WEIGHTING PROFESSIONAL DISCUSSION, UNDERPINNED BY LOG

The log will typically reference between 13 and 15 pieces of evidence and be used to underpin the professional discussion.

Enabling you to develop, progress and achieve.